

## Technology Advisory Board Minutes

Date: 6/7/10

Location: Public Services Administration Building Webster Room

Time: 4:30 pm

Attending: Carl Rubin, Steve Handler, Wade Davis, Mike Mathias (members)  
Dave Davison, Roger MacDonald (ex officio)

### Agenda:

1. School technology replacement (259K)
2. School copiers
3. Microsoft Upgrade to 2007
4. Switches upgrade

### Other Agenda Items:

- Set Calendar for the summer
- Agenda Items for future meetings

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Meeting called to order by Carl at 4:43 pm

Discussion of Town meeting.

The suggestion was made by Carl that, in the future, someone from the TAB should be at TM.

Dave discussed the issue of getting Office 2007 instead of Office 2010 coming up at TM.

Carl discussed the timing of future meetings and future agenda items.

Roger discussed looking at the different town depts.' long-range needs. He said that he's asked dept managers to give him 1-5 year plans, but usually things were done "spur of the moment," and the managers usually don't know their long-range tech plans.

Roger said that when he looks at the IT dept. itself, he's most concerned with doing desktop support with limited staff. One angle he's exploring is doing desktop virtualization.

Dave said he would like the TAB to give a recommendation, with pros and cons, on Open Source software. There was a discussion of open source software.

Carl asked Roger where the TAB could help him over the coming year. Dave said that the focus should be on depts. not driven by regulation. Roger said the main need is desktop support.

Wade asked about progress on implementing an automated helpdesk. Roger said that the system being used, SchoolDude, is very time-consuming for him due to it requiring him to enter classification information after the user has initiated a request. It was designed for room scheduling and they are trying to use it in another way. Roger said some users are using it for help requests, and others aren't.

Carl asked about future agenda items and scheduling of future meetings.

Wade brought up Mike's idea to have 12-18 month tech plans for both the town and the schools.

Carl said that such a plan should be line-items, and should not be detailed.

Roger said he was looking at using blade servers.

Roger discussed the addition of generators at various buildings for continuity.

The next meeting was scheduled for Sept. 20.

There was a discussion of Linda's retirement and the school's search for a replacement.

The meeting was adjourned at 6:00 pm