

**PARK AND RECREATION COMMISSION
TOWN OF NEEDHAM, MASSACHUSETTS**

Minutes of Meeting

July 24, 2023

Attended: Chris Gerstel, Michelle Geddes, Cynthia Chaston, Dina Hannigan, James Rosenbaum

Absent:

Staff: Stacey Mulroy, Hannah Corrigan, Derek Moreau

Guests: Tim Bulger, Chrissy (Zoom)

Call to Order (CTO)

Mr. Gerstel called the meeting to order at 07:02 pm on July 24, 2023.

1. Open Forum

None presented.

Commission Comment: Disc Golf group brought a presentation to the cancelled meeting.

2. Pickleball Group

None presented.

3. Chair's Update

None presented.

Commission Comment: Great job on medical preparedness by the Pool Staff.

4. Director's Report

Park and Recreation Director Stacey Mulroy

3a. Programs & Events

- Mid-Summer Programs are currently running.
- Rosemary Pool
 - Halfway through season
 - Swim Lessons, Stroke Clinics and Swim Team are all running smoothly.

Commission Comment: Positive praise on family fun nights at the pool.

3b. Fields and Facilities

- Season Passes
 - Court Badges

- Family – 147 Badges
- Individual – 43 Badges
- Senior – 140 Badges
- Pool Passes
 - Resident
 - Family- 615 Passes
 - Individual – 35 Passes
 - Senior – 142 Passes
 - Non-Resident
 - Family – 30 passes
 - Individual – 1 Pass
 - Senior – 9 Passes

3c. Staffing

- Administrative Assistant: Kim Holmes has resigned.
- Summer Staffing
 - Pools
 - Lifeguards – 44/46 Hired
 - Maintenance – 6/7 Hired
 - Program/Camps
 - Counselors - 39/42 Hired
- Volunteers
 - Always looking for volunteers and/or interns for the department

5. Additional Discussion Items

4a. Active Recreation Working Group Update

No Update

4b. Commission Policies

None Presented.

Discussions about mid-summer or end of summer prorated season and daily rates.

Commission Chair (Chris Gerstel): Pop up policies are left to the discretion to the Director.

4c. Capital Project

- McLeod Field
 - Preliminary construction will begin this week. (Bi-weekly meetings)
- Claxton Field
 - New cost estimates
- DeFazio Field
 - The department did not receive any bids.
- NHS Tennis Courts
 - Activitas will be working on preliminary designs and numbers.
- Active Recreation Group

- No Update

4d. CPC

Commission Chair (Chris Gerstel) nominates James Rosenbaum as the Liaison for the CPC group.

Nomination of James Rosenbaum as Liaison

Motion – Chris Gerstel

2nd – Cynthia Chaston

4-0 (1 abstained)

6. Action Items & Approvals

5a. Special Events

Event: Harvest Fair

Motion – Cynthia Chaston

2nd – James Rosenbaum

4-0 unanimous

Three - other event notices to the Commission

5b. Fee Approvals

None presented.

5.c Meeting Minutes

Meeting Minutes June 26, 2023

Motion – Cynthia Chaston

2nd – James Rosenbaum

4-0 unanimous (1 Absent)

7. Topics For Future Meetings

- Pickleball discussions
- DeFazio Parking Lot (Detail)
- Raise in Fees for user groups

8. Issues Not Reasonably Anticipated

None Presented

9. Next Meetings

- Monday August 14, 2023
- Monday August 28, 2023
- Monday September 11, 2023

10. Adjournment of Business Meeting

Motion – Cynthia Chaston

2nd – James Rosenbaum

5-0 Unanimous

Meeting Adjourned at 08:01pm on July 24, 2023

Respectfully Submitted.

Derek Moreau Jr.

Administrative Specialist